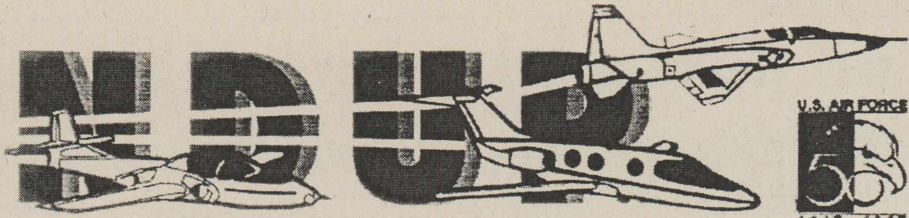


ROUNDUP



"Air Force people building the world's most respected air and space force ... global power and reach for America"

Vol. 49, No. 28

August 1, 1997

Reese AFB, Texas

Local reporter sees Reese mission up close

2nd Lt. Chris Breighner
Chief, public affairs

A *Lubbock-Avalanche Journal* reporter spent several hours at Reese July 24-25 learning in-depth about the base closure mission.

Gretchen Parker, a reporter in Lubbock with the "A-J" since January, said her latest Reese visit was "full of information."

"I think people are wondering what's going on out here since there's no pilot training anymore," said Parker. "I never knew how much went into base closure. Thanks for letting me come out."

The reporter began her interviews with Kodak Horton, 64th Flying Training Wing commander. He discussed the road Reese has traveled since base closure was made official in September of 1995.

"These days, no day is the same," Horton said when Parker asked what a "normal day" for him now is like. "The base closure business is tougher than pilot train-



Photos by Tech. Sgt. Dave Brown

Col. Kodak Horton, 64th Flying Training Wing commander, discusses the base closure mission with Lubbock Avalanche-Journal reporter Gretchen Parker July 24.

ing any day," he said. "With pilot training, you knew what to expect. Now we're executing the mission we've been given—base

closure—and we're doing it better than anyone has ever done it."

"The strongest feeling I have is pride," Horton emphasized. "I know who does the work around here, and it's not me. I'm proud to be commander of the men and women of the 64th Flying Training Wing."

On a windshield tour of the base and the housing area, Parker said, "There's so many trees here!" commenting how much of Lubbock lacks trees, especially larger, older ones.

Parker also spent time with Ruede Turner, 64th FTW historian since 1981. Turner shared many unique experiences she's had as part of her job, including helping a woman find out more about her father who trained at Reese.

Master Sgt. Roger Gravelle, 64th FTW first sergeant, explained his specialized role and his previous closure experience in Nevada. "This is a much better closure—there's more communication going on and it's good communication," he said.

The civil engineer flight showed Parker how and why a building is pickled, and Maj. Mark Ostrye, closure and reuse office, discussed how his office works with headquar-

(Continued on Page 5)



Capt. Stacey Anason, base civil engineer, left, discusses building pickling procedures with Parker while touring Bldg. 421.

Full potential achieved through hard work

'...Excellence then, is not an act, but a habit'

Col. Kenneth Eye
Tyndall Air Force
Base, Fla.

How do we instill the desire to do our best in ourselves and others?

One way is through competition. Healthy competition challenges us to reach new heights and helps build the desire to do our best every day.

Such competition should be focused internally instead of just externally. It encourages us to compete with ourselves rather than others and enables us to be team players. Competing against ourselves will allow each person on the team to emerge a winner—even if the team loses.

In the book "On my Honor, I Will" by Randy Pennington and Marc Beckmon, the authors state it takes five key principles to do your very best today and every day. These include purpose, commitment, responsibility, flexibility, and support.

PURPOSE

You must have a reason to do your best. An individual's mission, like an organization's, provides the overriding purpose against which goals can be evaluated. Doing your best for the sake of doing your best is difficult to maintain over long periods of time. Purpose provides direction and internal motivation.

COMMITMENT

You must tenaciously work toward your goals. Commitment is what occurs when desire and self-discipline come together. It is commitment that keeps you going in spite of discouragement, disillusionment and defeat.

Desire comes from within, but self-discipline required to demonstrate your commitment must be learned. Consider establishing a daily plan to help develop successful habits. The plan should include specific goals, both immediate and long-range, that move you forward. It should also include the activities you

need to perform every day to meet your goals.

RESPONSIBILITY

You must hold yourself accountable for your choices. Successful individuals understand cause and effect relationships; we reap what we sow.

When we take personal responsibility for our successes and failures, we begin looking for "ways" instead of "outs." We lose the ability to learn from our mistakes when we try to rationalize failure. Begin replacing excuses such as "They told me to!" and "It's not my fault, because..." with winning phrases such as, "I made a mistake, but I have learned," and, "It was my responsibility."

FLEXIBILITY

You must be willing to creatively adapt to change. There are several phrases that shackle organizations and people to the past. One is: "We've never done it this way before!" Benjamin Franklin said, "Don't look for the birds of this year in the nest

of the last."

We have to be flexible enough to break with tradition if we're going to turn obstacles into opportunities. When you face adversity, be flexible and open.

SUPPORT

You must have others on your team. A good quarterback can help make a football team great, but a team is more than a quarterback. No matter how good a player is, he can't play all positions.

The value of support is shown by successful programs such as Weight Watchers and Alcoholics Anonymous. AA assigns all members a support person because they realize a person's fight to do his best every day is often overwhelming.

In your own fight to do your best every day, family, friends, co-workers, subordinates, and bosses are good sources of support. Remember, the best athletes have coaches to help them improve and maintain focus.

Don't try to "go it alone" or fail to hold up your end of the bargain. Try helping others as you've been helped.

Leaders of integrity make certain they follow these five key steps.

Consistently putting these steps in practice sets you on an exciting path of growth, development and success. As Aristotle said, "We are what we repeatedly do. Excellence then, is not an act, but a habit."

Problems? Concerns?



**Call the
Care Line
at 3273**



Printed for people
at Reese Air Force Base

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3843

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Diverse pickling crew puts Reese in moth balls

Out and about with
2nd Lt. Chris Breighner
Chief, public affairs

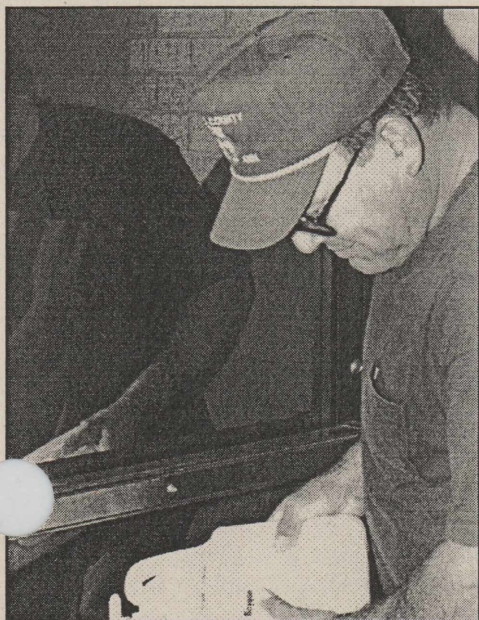
Dear Mom,

Here on the Caprock our base closure continues, and here's how we're closin' up shop, preparing to turn the place over to the Air Force Base Conversion Agency on Sept. 30th.

I tagged along on an actual building closure (the security forces shack, holding cells and all) with a motivated, professional group of civil engineers last week. And Wednesday, I learned a bit about the base housing office. (We don't just "lock the gates" on September 30th and go share a tall cool one for a job done right; there's quite a bit of preparation involved.)

To explain, it's kind of like the cucumbers you grow in your garden. You decide what seeds you want from the catalog, order and then plant the seeds (closure plan, checklist and personal property inventory list); then you weed the plants to keep them healthy and functioning throughout the season (consistent inventory checks and building maintenance throughout the closure process); and with harvest (base closure date) approaching, you prepare or "pickle" your fruits (OK, it's a stretch, but your buildings) to last throughout the winter or longer as needed (we do that by "pickling" the facility, or "putting it in mothballs").

With that analogy setting the stage, let me tell you about the fantastic crew I met, working diligent magic every day putting our buildings to bed.



Eloy Morales spreads bug deterrent.



Photos by Staff Sgt. Orlando Guerrero

Senior Airman Jerry Ruiz pries letters off Bldg. 500 as part of the pickling process.

First I met Staff Sgt. Gregory Gann, superintendent of the closure flight, who gave me a succinct overview of how a building is pickled and who does what on the "closure team." (From my old days as a secretary and blueprint copy queen at that construction firm, I thought it was big of me to already know what "HVAC" was all about.)

"The building is scheduled for pickling, and then the team is formed," explained Gann. "We package up the building, closing it out to where everything is functional and there is no physical damage," he said.

"The infrastructure and systems remain," said Master Sgt. Niall Casserly, closure flight chief, pointing out that the building is basically suspended, but can be "brought up" to show it off to potential reusers at a moment's notice.

Staff Sgt. Howard Walker, HVAC guy by trade and closure flight crew leader during my visit, said the pickling crew is very diverse. "We've put together a good crew. We can do each others' jobs." Walker also said that these folks were volunteers from their areas when the team was assembled back in 1996. "Everybody on this team wants to be here," he said.

These guys wear several hats. They respond, to any type of situation, notably emergencies or exercises. They maintain facilities, such as fixing a plumbing leak in a building or base housing unit or repairing an air conditioning unit. And of course, the biggest hat they wear these days is the closure hat.

"These guys are doing above and beyond with little or nothing," noted Casserly proudly.

"We try and fix what we can without

spending any money," piggy-backed Walker. One example is repinning existing lock cores to the "closure core," keyed up to one key for all pickled buildings.

Not only is this crew craftsmen, but also communicators, working with almost every remaining agency on base. Together they wade through any problems surfacing throughout the 90-or-so-day period prior to actual building closure.

The ideal is to have all the kinks worked out prior to the final inspection day so the team can be in and out in about 30 minutes. (Of course with me along to help, we were done pickling Bldg. 500 in under 12 minutes. *Yeah, right.*)

The first thing I got to do was change the Best (that's a brand, not an opinion) lock core out of the front door. Senior Airman Shawn Newland, locksmith/structures guy and carpenter, was the coach.

How to: Insert key to existing core, turn a quarter turn to the right and pull it out. That left a small gaping hole, which I filled with the closure core by inserting the core with the key and turning a quarter turn to the left, and pulling the key out. I changed the bloomin' lock! (And Dad had all that trouble on the front door. Call me next time. At least I've got experts to consult.)

Senior Airman Jerry Ruiz showed me what they turn off in the area of plumbing, emptying water from the fixtures. (The fire suppression systems remain.) When he used—was it channel locks?—on the toilet-flushing-pipe-thing to empty the water out, I was impressed. (I feared the whole thing would have sprayed at me like Old Faithful, but that's why he's the plumber and I'm not.) He let the water dribble on his

(Continued on Page 7)

Retraining program feeds shortage AFSCs

What it's all about...

Master Sgt. John Klemmer
Education services flight

The fiscal year 1997 Non-Commissioned Retraining Program (NCORP) is designed to move noncommissioned officers in overage career fields to those Air Force Specialty Codes that are experiencing shortages.

The program consists of three phases. Phases I and II are voluntary while Phase III, if needed, is involuntary. Phase I began July 21. The program's goal this fiscal year is to move approximately 1,800 personnel into shortage AFSCs.

Master ser-

geants with less than 18 years total active federal military service (TAFMS) and those technical, staff and staff sergeant selectees with less than 16 years TAFMS may apply. The exception is for master sergeants wishing to retrain into the first sergeant AFSC. They must have less than 21 years TAFMS. Second term and career airmen with less than seven years TAFMS may also apply using staff sergeant quotas.

Phase I of the NCORP terminates Oct. 10 and Phase II begins Oct. 14. Phase II is currently voluntary however, Headquarters Air Force Personnel Center will notify eligible individuals and highly encour-



Photo by Staff Sgt. Orlando Guerrero

Master Sgt. John Klemmer and Senior Airman Barbara Dehnert review AFSC overage and shortage requirements in the education services office Tuesday.

age them to retrain into a shortage AFSC of their choice. Phase II ends Dec. 31, 1997.

If the goal hasn't been met, Phase III will start. This phase is involuntary and you may not have a choice of AFSCs to retrain into. Don't assume you won't be identified, you might not be happy with

the results.

There are a few requirements that must be met before applying for retraining. One is you must not be projected for retirement, assignment, or have already been selected to retrain. A valid question arises now: since Reese is closing and your AFSC is an overage,

can you apply here? Unfortunately, the answer is no, but this doesn't prevent you from applying at your next base. We, at the education services flight, have a complete listing of those overage and shortage AFSCs. Come by and see us in Bldg. 920 so we can talk about your options.

Other experiences teach valuable lessons about fire

The Reese Fire Department has placed several fire safety articles in the *Roundup* with excellent results. However, we are concerned by reports coming from other fire departments. We would like everyone to be aware of the damage fire did at one base. Twice in the same day, charcoal was the cause of two similar fires at Keesler Air Force Base, Miss.

April 10, 1997, 4:09 p.m.: A fire occurred in military family housing. The fire department responded, and upon arrival observed heavy smoke coming from the eaves of the duplex. The fire fighters made entry, determined no one was inside, and extinguished the fire, located in the attic. Investigation revealed the occupant had used a charcoal smoker the night before and in the morning had dumped the charcoal into a plastic garbage can, located next to the exterior wall in the utility room. The charcoal ignited the garbage can, and fire spread up the wall of the utility room and into the attic. There were no injuries, but a total property loss of \$57,000.

April 10, 1997, 6:35 p.m.: A fire in military family housing. The fire department responded and discovered minor charring on the exterior wall. The wall was cut open and the fire was extinguished. Investigation revealed the occupant had

constructed an 18-inch by 18-inch grill next to the facility. After using the grill earlier that day, the occupant smelled something burning and discovered the side of the house was on fire. After an unsuccessful attempt to extinguish the fire, he called the fire department. There were no injuries but there was a total property loss of \$950.

Always keep these fire safety tips in mind:

- Never use gasoline to start a barbecue grill.
- Light a match or start the lighter before turning on the propane gas.
- Store and use grills outside and away from the house, not on the porch.
- Never add any starter fluids to an existing fire.
- Keep combustibles, children and pets a safe distance away from grills.
- For charcoal grills, have a fire extinguisher around or if possible, a running water hose.
- Before disposing of hot charcoals, soak them with water.
- If a fire gets out of control, don't wait, call the fire department at 9-1-1.

Practice common sense and enjoy the remaining summer!

Secretary accepts CSAF retirement request with regret

WASHINGTON (AFNS) -- Air Force Chief of Staff Gen. Ronald R. Fogleman sent his request to retire from active duty by Sept. 1 to Air Force Secretary Sheila Widnall Monday. The secretary stated that it was with regret that she was forwarding Fogleman's retirement request to the secretary of defense.

"General Fogleman has served with enormous distinction as the chief of staff of the Air Force since October 1994," Widnall said. "His service as chief of staff capped 34 years of extraordinary service to this

nation as a military officer, leader and combat warrior. His life has been dedicated to the core values of integrity, service before self and excellence in all we do.

"As chief of staff, he accomplished what he set out to do," she said. "Recognizing the need for a stabilized post Cold War force, he began to take care of the troops and their families and to set a course for modernization. He inspired a visionary strategy of global engagement for the United States Air Force. While global engagement provided

overall direction, he made this vision a reality through his strong commitment to a long range plan. This commitment helped launch the Air Force on an evolutionary path to becoming a Space and Air Force.

"I know I speak for the men and women of the entire United States Air Force as I thank both General Fogleman and Miss Jane for their years of faithful and dedicated service," said Widnall. "General Fogleman leaves as his legacy the greatest air and space force in the world. He will be greatly missed."

OSI celebrates AF 50th

WASHINGTON (AFNS) --

Celebration of the 50th Anniversary of the Air Force Office of Special Investigations is today at Arlington National Cemetery at 9:30 a.m.

The ceremony honors the organization's first commander, Lt. Gen. Joseph F. Carroll. A commemorative program at the cemetery's Memorial Amphitheater, next to the Tomb of the Unknown Soldier, follows at 10 a.m.

Current AFOSI commander, Brig. Gen. Francis X. Taylor, and about 400 past and present AFOSI members, are expected to attend.

The Air Force's major investigative service, OSI is responsible for providing Air Force commanders independent assistance involving fraud, counterintelligence and major criminal matters.

Help OSI by being on the lookout for anything that looks suspicious or out of place. At Reese, call the OSI at 3414 to report anything unusual.

A-J reporter learns what base closure involves

(Continued from Page 1) ters, the Air Force Base Conversion Agency and the Lubbock Reese Redevelopment Authority, to name a few.

Col. Monica Figun, former commander of the now inactivated 64th Medical Group, discussed the successful partnering of Reese patients with medical care providers in the Lubbock community, necessitated by closure, as well as the medical field's rightsizing, which occurred in the early 1990s.

Lt. Col. Jean Dailey, 64th Mission Support Squadron

commander, explained the squadron, including its newly added flights. Dailey led a tour through Bldg. 920, and also through the Reese Options Career Center in Bldg. 310.

After a visit inside the 64th Security Forces Flight operations at the main gate, Parker visited Lt. Col. Joe Wilson and Senior Master Sgt. Marion Tate, 64th Logistics Squadron. Parker toured the supply warehouse, freight services, and got the low-down on what logistics does, both at a closure and non-closure base.

Parker wrapped up her

visit to Reese by interviewing Dave McCafferty, AFBCA site manager here. McCafferty essentially becomes the "Reese commander" on Oct. 1, taking over responsibility for all property and continuing down the partnering path with the LRRR for the base's ultimate reuse.

Parker said she wished she had arrived before this year in order to have learned more about pilot training and seen the bustle of Reese a few years ago, compared with its present, much smaller "closure force."

She has covered several Reese events this year includ-

ing: 64th FTW change of command; the final Joint Specialized Undergraduate Pilot Training graduation; a feature article on pilot training at Reese with an extensive sidebar on training aircraft used here; final aircraft transfer in fully mission-capable status; and restoration advisory board meetings.

She also covered the April operations inactivations and *Reese Reunion '97...55 Years of Excellence* events and June's support organizations inactivations. Parker's article may appear in Sunday's A-J.

Fire prevention tip of the week

To avoid stove-top grease fires, always heat oil slowly over moderate heat. Never pour water on any cooking fire. Slide a lid over the pan and turn off the burner. Keep the lid on until the pan is cool.

Oven fires can be avoided by closing the oven door and turning off the heat source; microwave fires require the door remain closed and unplug or turn off the microwave.



Reese Activities

Services closures and other activities

*Auto Hobby Shop	Closed	
BX Barber Shop (885-4856)	Monday Tuesday-Friday Saturday	Closed 9 a.m. - 5 p.m. 10 a.m. - 4 p.m. (closed daily from 1-2 p.m.) By appointment only
Beauty Shop (885-4856)	Monday-Tuesday	By appointment only
Bowling Alley (3116)	Bowling ceases August 15. Snack bar is scheduled to close September 15. Monday-Thursday Friday Saturday Sundays/Holidays	7 a.m. - 8 p.m. 7 a.m. - 10 p.m. 12 - 10 p.m. Closed
Car Wash	Closes Sept. 5	Open 24 hours, seven days a week
Child Development Center (3541)	Scheduled to close September 12 Monday-Friday	7 a.m. - 5:30 p.m.
*Commissary	Closes August 2 Thursday Friday-Saturday	10:30 a.m. - 7:00 p.m. 9:30 a.m. - 6:00 p.m.
Education Office (3634)	Scheduled to close September 30 Monday-Friday CLEP testing no longer available CDC testing no longer available after September 1	7:30 a.m. - 4:30 p.m.
*Family Support Flight (3305)	Relocated to Bldg. 920, Room 226 effective August 1. Scheduled to close September 30 Monday-Friday	7:30 a.m. - 4:30 p.m.
Fitness Center (6021)	Scheduled to close September 30 Monday-Friday Saturday, Sunday, Holidays Monday-Friday	8 a.m. - 8 p.m. 10 a.m. - 5 p.m. 11 a.m. - 12 p.m.
Aerobics		
*Gas Station	Closed	
Golf Course (3819)	Scheduled to close September 1 Tuesday-Friday Saturday, Sunday Monday (Exception -- if Monday is a goal day, then closed on Tuesday)	8 a.m. - 6 p.m. 7:30 a.m. - 6 p.m. Closed
Medical Flight		
Behavioral Medicine	Bldg. 1145, Room 109.	
Dental Clinic	Closed	
Pharmacy	Closed	
Family Advocacy (3739)	Monday-Friday	7:30 a.m. - 4:30 p.m.
*Primary Care (3515)	Bldg. 1145, Room 108. Sees active duty Air Force only from 7:30 a.m. - 4:15 p.m. Monday-Friday	7:30 a.m. - 8:30 a.m.
Sick-call hours		
TriCare Center (1-800-406-2833)	Located at 5121 69th Street, Suite 110 in Lubbock.	
Lodging (3155)	Monday-Friday For lodging after hours contact 885-3018 and enter code 468. Closed	6 a.m. - 9 p.m.
Reese Manor		
Military Personnel Flight (3276)	New hours for ID card issue until August 8 Monday-Friday Monday-Friday Naval Reserve Center will manage ID card issue after August 8. They can be reached at 765-6657 for directions and more information.	11 a.m. - 2 p.m. 7:30 a.m. - 4:15 p.m.
Normal MPF hours		
Postal Services		
Dorm mail delivery	Stopped.	
Civilian Post Office (3351)	Scheduled to close September 30.	
Military postal/BITC (6178)	Organizational delivery stops Aug. 22. Units will be advised of follow-on procedures.	
Security Forces		
Desk (3333)	Open 24 hours a day (co-located with Main Gate)	
Main Gate (3694)	Open 24 hours a day	
Industrial Gate (3228)	Closed except for fuel/hazardous cargo delivery and departure.	
4th Street Housing gates	Closed	
Visitors Center	Closed (services available at the main gate).	
Shoppette (885-2427)	Scheduled to close August 29. Monday-Friday Saturday Sunday/Holidays	7:30 a.m. - 9 p.m. 9 a.m. - 9 p.m. 10 a.m. - 6 p.m.
Youth Center	Closed	

*** Annotates changes to the hours or activities**

(Page compiled by Staff Sgt. Orlando Guerrero.
Please call 3410 with any updates to this information.)

Around Reese

Bowling Center "Menu"

(6555)

Breakfast Specials

Today: Biscuit and Sausage. Cost is \$2.15.
Monday: French Toast and Sausage. Cost is \$3.00.
Tuesday: Silver Dollar Pancakes, 1 Egg and Ham. Cost is \$2.95.
Wednesday: Breakfast Burrito with Ham. Cost is \$2.30.
Thursday: Two Eggs with Sausage, Hashbrowns or Grits, Toast and Jelly. Cost is \$2.95.

Lunch Specials

Today: Barbecue Beef on a Bun with French Fries or Onion Rings. Cost is \$2.55.
Saturday: Cheeseburger and French Fries or Onion Rings. Cost is \$2.65.
Monday: Cheeseburger and French Fries or Onion Rings. Cost is \$2.65.
Tuesday: Chicken Fried Steak with French Fries or Onion Rings. Cost is \$3.20.
Wednesday: Soft Taco with French Fries or Onion Rings. Cost is \$3.00.
Thursday: Pattie Melt with French Fries or Onion Rings. Cost is \$2.95.

Any size coffee free!

Pickling, housing inspections keep CE busy

(Continued from Page 3)

arm like no big deal so it won't wreak havoc on potentially unused pipes in the winter, and poured a smidgen of glycol in the toilet and sink to prevent freezing and said, "That's it."

Ruiz, his comrades said, is also the resident "gas man," meaning he shuts off the gas lines. Later Ruiz was prying letters off the outside of the building and hanging up the "facility closed" sign. (They're not kidding when they say they get done with one job, then help whoever needs help next.) I saw evidence of the "bug guys," Randy Pendergraph and Eloy Morales. These creature prevention experts came and went, spreading their bug barriers without curious interrogation by me, but they certainly are most appreciated.

Senior Airman Brad "Every Nook and Cranny" Wesselmann is the environmental piece of the pickling team. He scopes for batteries, dry erase markers and anything that may have chemical ingredients. This guy is Santa Claus' dream, walking

around with BDU pockets full of batteries.

Along with Walker, Senior Airman Bryan Bedwell is the HVAC professional. (For you acronym clarification coots out there, I think it stands for Heating, Ventilation and Air Conditioning, but don't quote me.) Bedwell graciously toured me through the "MECH (pronounced "meck") Room—it stands for mechanical room—where the boiler and air handler and lots of other technical stuff that you don't need to know is, and he turned some things off.

Senior Airman James Eberly was going to let me "throw the switch," but instead simulated cutting the electricity (shutting it off for you literalists in the audience) for the building, because the property inventory was still wrapping up inside. He said the emergency lighting still works after the cut. (I reckon that's why it's called "emergency.")

Senior Airman Ronnie Mactal, locksmith and "safecracker," set the "approved security containers" in the building back to the safe industry's standard number until a new occupant takes over and resets them.

Industrial buildings aside, I also visited the housing office.

The inspections required as part of outprocessing are nothing to "freak out about," according to Gary Kimball, base housing inspector, and Staff Sgt. Tim Hauk, housing manager.

"A lot of people go above and be-



Gary Kimball explains inspection criteria to Airman 1st Class Paul Luevano.

yond cleaning, and that's great," said Kimball.

I observed both a pre-inspection and final inspection, at 210 George (Airman 1st Class Paul Luevano and family) and 120 Arnold (Senior Airmen Terrance and Rebecca Baucum), respectively. Let me say, just follow the checklist or "occupant responsibilities" list provided by the housing office-- affectionately known as "Yard Nazi's". The list contains clear interior and exterior instructions—don't ad lib, and you'll be good to go.

Diana Crandall explained her job as housing administrator and introduced me to her replacement, Lawrence Green. The administrator starts up BAQ for folks, handles advance housing requests, updates housing records, and maintains the final inspections list.

Once the housing unit passes final inspection, the keys go to the facility closure team, and it's pickled...

Just remember, the same courteous professionals repairing a myriad of problems base-wide, are the same people pickling these buildings, and those housing inspections require some preparation and a little knuckle grease, but don't sweat it. **(Change that filter!)**

So, Mom, that's how we're closin' up shop. *Write soon.*



Photo: Staff Sgt. Orlando Guerrero

Diana Crandall, civil engineer flight housing administrator, shows Lawrence Green some housing office procedures as he assumes the administrator responsibilities due to Crandall's PCS.

Reese Weekly Bulletin

1. BITS TO STOP ON AUG. 22: The last Base Information Transfer System run will be on Aug. 22. Procedures are being developed for mail pick-up beginning Aug. 25. Any questions may be directed to SSgt. White at extension 3252.

2. ATTENTION ALL CIVILIANS: Leave donations are being requested for Ms. Jacqueline Woodard, 12 CES/SCMP, Randolph AFB, TX. She is in need of an undetermined amount of leave due to an extended leave of absence for health reasons. For additional information please call Sheryl Owens at extension 3804.

3. ATTENTION ALL APPROPRIATED FUND CIVILIANS: Mr. Peter C. Vanbenthuisen, 30 LG/LGQA, Vandenberg AFB, CA, has been approved for the leave donation program. Mr. Vanbenthuisen is in need of an undetermined number of hours of donated leave due to recovery from major surgery. For more information, please call Sheryl Owens at extension 3804.

4. ATTENTION ALL PERSONNEL: Air Force officials have announced the start of the Fiscal Year 1998 NCO retraining program. During this Fiscal Year 1998, approximately 1,800 NCOs, (SSgt, TSgt, MSgt) will be retrained from AFSCs with NCO overages to those with shortages. The voluntary phase of the program runs through Dec 31, 1997. A list of retraining out and retraining in AFSCs is available at the Education Office. Some restrictions apply, depending on your grade and AFSC. Contact SrA Dehnert or MSgt Klemmer at extension 3524 or 3482 for complete details.

5. ATTENTION ALL PERSONNEL: The next Undergraduate Flying Training (UFT) selection board will convene at the Air Force Personnel Center (AFPC) on Oct. 21, 1997. (This selection board will review applications for both pilot and navigator training). Those officers with a date of birth after July 1, 1970 will be eligible to apply to UFT. Applicants must send application, postmarked by Sept. 12, 1997, to HQ AFPC/DPAOY3, 550 C Street West, Suite 31, Randolph AFB, TX 78150-4733. Applicants should advise supervisors/individuals providing AF Form 215 comments of the

application deadline. Those applicants requiring a new physical exam should schedule the appropriate physical well in advance. All applicants competing for pilot training must also complete the Basic Attributes Test (BAT). For more information on application procedures, contact the Base Formal Training Element, SrA Dehnert, 3524, at your Education Services Flight. (DPE/3524)

6. BASE INFORMATION TRANSFER CENTER (BITC)/ADMIN COMM TIP: Attention all Activity Distribution Offices (ADO), command support staff office, and tenant units currently using the BITC system. Request you provide in writing deactivation dates, as soon as possible, to ensure your mail is handled and routed properly. Due to postal budget expenditures, please do not wait until the last minute to mail large volumes of correspondence or boxes. Please give us a call if we can be of any assistance. (SCBA/3252)

7. FIRE SAFETY: Always be sure the fire department inspects the fire site, even if you think you have extinguished the fire.

8. ATTENTION CIVILIAN EMPLOYEES: Are you currently covered by the Federal Employees Retirement System (FERS)? Do you have prior nonappropriated funds (NAF) experience? Were you "vested" under the NAF retirement system for at least five years? If your answer to these questions is "yes" and you did not receive a letter from 64 MSS/DPC, dated July 23, 1997, regarding this issue, please contact Ms. Rose Trost, extension 3972, NLT Aug. 5, 1997. (DPC/3972)

9. NAF PROPERTY CASH AND CARRY SALE: There will be a NAF property cash and carry sale, Saturday, Aug. 9, from 10:00 a.m. to 4:00 p.m. The sale will be held at Hangar 70 and is open to active duty, retirees, DoD employees, contractors and dependents. I.D. cards are required. Items will be sold on a first-come basis. Each item will have tags affixed, which must be presented to designated cashiers for purchase. Items without tags are not available for sale. Items cannot be viewed prior to sale and cannot be reserved.